



82 Hart Field Road Suite 105  
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[www.plantgether.org](http://www.plantgether.org)

## Agenda

MPO Citizens Advisory Committee Meeting  
Morgantown Airport Conference Room  
Morgantown Airport Administration Building  
August 11, 2011  
6:30 PM

1. Call To Order
2. Approval of Minutes
3. LRTP Update Scope of Work-Bill Austin
4. TDM/Van pool Program Update-Danielle Williams
5. Traffic Counts-Danielle Williams
6. Status Report on Grumbeins Island Study and Downtown Operations Study-Bill Austin
7. Corridor Management Legislation Initiative Update-Bill Austin
8. Other Business
9. Meeting Adjournment



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## Memorandum

Date: August 5, 2011  
To: Citizens Advisory Committee Members  
From: Bill Austin, AICP  
Subject: August 10, 2011 CAC Agenda

Please find below a short description of the items to be considered at the August 11, CAC Meeting to be held at the MPO Office in the Conference Room at 6:30 PM.

**-Long Range Transportation Plan Update Scope of Work-**A draft of the scope of work for the LRTP Update is attached for your review. WVDOH has conducted a preliminary review of the Scope of Work and not found any area's of concern. In discussions with DOH and the consulting team additional work was added to the scope of work and the public outreach for the project was expanded. This brought the total cost of the project to approximately \$311,000. In discussions with DOH staff it was found that the average cost of an update on this scale is approximately \$400,000. We believe that the proposed scope of work will satisfactorily address the MPO's issues in a cost effective manner. The higher than anticipated cost can be included in the Unified Planning Work Program for FY 2012-2013.

**-Traffic Counts-**The MPO recently had traffic counts performed at selected locations throughout the area. Provided in your agenda packet is a spreadsheet showing the Average Annual Daily Traffic volumes at the selected locations. MPO staff will be refining this data by calculating the peak hour traffic volumes and identifying the directional split of peak hour traffic. A map showing the count locations will be provided at the meeting.